AGENDA

METROPOLITAN COUNCIL

GREATER BATON ROUGE AIRPORT AUTHORITY EAST BATON ROUGE SEWERAGE COMMISSION

CAPITAL IMPROVEMENTS DISTRICT

CITY OF BATON ROUGE AND PARISH OF EAST BATON ROUGE

Wednesday, June 24, 2020 4:00 PM Metropolitan Council Meeting

This meeting will be available for viewing on www.brla.gov, on Metro 21 (Cox Channel 21 and AT&T Channel 99), and on the City of Baton Rouge/Parish of East Baton Rouge Facebook page (via Facebook Live).

Public comments on any of the items (other than introductions) may be submitted via email to publiccomment@brla.gov, submitted via the online form at https://www.brla.gov/FormCenter/Metropolitan-Council-24/Public-Comments-on-Metro-Council-Agenda--159, or called in to 225-389-3123 from 1:00-3:30 pm on Wednesday, June 24, 2020.

CERTIFICATION OF INABILITY TO OPERATE DUE TO LACK OF QUORUM

In accordance with Executive Proclamations JBE 2020-30 and 2020-33, issued by Governor John Bel Edwards on March 16, 2020 and March 22, 2020, respectively, this notice shall serve as a certification of the Metropolitan Council's inability to otherwise operate in accordance with the Louisiana Open Meetings Law due to a lack of a quorum as a result of the COVID-19 public health emergency.

Pursuant to Section 4 of JBE 2020-30, the Metropolitan Council for the City of Baton Rouge and Parish of East Baton Rouge will provide for attendance at its next meeting, which will only contain business deemed essential government business, on Wednesday, June 24, 2020, via video conference. A gathering of the entire membership of the Metropolitan Council and necessary staff would violate Governor Edwards's order suspending all public gatherings of ten or more people to be suspended or postponed. The Metropolitan Council is composed of twelve members. The items appearing on the agenda have been deemed essential for the continued conduct of business by City of Baton Rouge/Parish of East Baton Rouge department heads.

Considering the foregoing, and in accordance with Proclamation Numbers JBE 2020-30 and JBE 2020-33, the Metropolitan Council meeting on Wednesday, June 24, 2020, at 4:00 p.m. will be held via video conference and in a manner that allows for observation and input by members of the public, as set forth in the Notice posted.

Ashley W. Beck Council Administrator-Treasurer

CALL TO ORDER

ROLL CALL

INVOCATION

PLEDGE OF ALLEGIANCE

ADOPTION AND APPROVAL OF MINUTES

 20-00590 Approval and adoption of minutes of the Metropolitan Council Meetings of April 8, 2020, April 22, 2020, May 13, 2020, May 27, 2020, and June 10, 2020; the Greater Baton Rouge Airport Commission Meetings of May 5, 2020, June 2, 2020 and the Metropolitan Council Zoning Meeting of May 20, 2020. By Council Administrator/Treasurer.

INTRODUCTIONS

SECTION 2.12 INTRODUCTIONS

2. 20-00602 Amending the current expense budget so as to appropriate funds in the amount of \$23,872.00 from Fund Balance -Assigned-Community Centers, Account # 1000-0000-00-0000-0000-0000-00000-330004, for the purpose of purchasing and installing a projector and sound system in the Community Center's gymnasium. The amount of \$7,500 will be reimbursed from the Jewel J Newman Community Center Program Income, Account # 1000-0100-71-0172-0102-0000-00000-446102, if an anticipated donation from the Council on Aging in the amount of \$7,500 is received. By Director, Jewel J Newman Community Center.

Introduce for public hearing/meeting on July 22, 2020
Jewel J Newman Comm Ctr appropriating self-generated funds

3. 20-00603 A Supplemental Sales Tax Bond Resolution amending and supplementing General Sales Tax Bond Resolution No. 44609 and authorizing and providing for the issuance and sale of Road and Street Improvement Sales Tax Revenue Refunding Bonds, Series 2020, of the Parish of East Baton Rouge, State of Louisiana, pursuant to the provisions of the General Sales Tax Bond Resolution, payable from seventy per centum (70%) of the proceeds of the one half of one percent (½%) sales and use tax levied by the Parish and authorized at an election held on October 15, 2005; prescribing the form, fixing the details and providing for the payment of principal of and interest on such bonds and for the rights of the registered owners thereof; and providing for other matters related thereto. By Bond Counsel.

Introduce for public hearing/meeting on July 22, 2020 Cover Letter

Cover Letter

Cover Letter

- 4. 20-00608 A Supplemental Sales Tax Bond Resolution amending and supplementing General Sales Tax Bond Resolution No. 44609; providing for the execution and delivery of the certain Loan Agreement dated as of August 1, 2020, by and between the Parish of East Baton Rouge, State of Louisiana and the Louisiana Local Government Environmental Facilities and Community Development Authority in connection with the Subordinate Lien Revenue Refunding Bonds (Parish of East Baton Rouge Road Improvements Project), Series 2020 (Taxable); providing for the payment obligations of the Parish of East Baton Rouge, State of Louisiana under said Loan Agreement; and providing for other matters in connection therewith. By Bond Counsel.

 Introduce for public hearing/meeting on July 22, 2020
- 5. 20-00609 A Supplemental Bond Resolution amending and supplementing Amended and Restated General Bond Resolution No. 44893 (EBROSCO No. 7494); providing for the sale of (i) the Revenue Refunding Bonds, Series 2020A (Tax-Exempt) of the East Baton Rouge Sewerage Commission and (ii) the Revenue Refunding Bonds, Series 2020B (Taxable) of the East Baton Rouge Sewerage Commission, pursuant to Amended and Restated General Bond Resolution 44893 (EBROSCO No. 7494); prescribing the form, fixing the details and providing for the payment of principal of and interest on such Series 2020A Refunding Bonds and Series 2020B Refunding Bonds; and providing for other matters in connection therewith. By Bond Counsel.

 Introduce for public hearing/meeting on July 22, 2020
- 6. 20-00610 A Supplemental Resolution amending and supplementing Amended and Restated General Bond Resolution No. 44893 (EBROSCO No. 7494); providing for the execution and delivery of the certain Loan Agreement dated as of August 1, 2020, by and between the East Baton Rouge Sewerage Commission and the Louisiana Local Government Environmental Facilities and Community Development Authority in connection with the Subordinate Lien Revenue Refunding Bonds, Series 2020A (Taxable); providing for the payment obligations of the East Baton Rouge Sewerage Commission under said Loan Agreement; and providing for other matters in connection therewith. By Bond Counsel.

Introduce for public hearing/meeting on July 22, 2020 Cover Letter 7. 20-00611 A Supplemental Resolution amending and supplementing Amended and Restated General Bond Resolution No. 44893 (EBROSCO No. 7494); providing for the execution and delivery of the certain Loan Agreement dated as of August 1, 2020, by and between the East Baton Rouge Sewerage Commission and the Louisiana Local Government Environmental Facilities and Community Development Authority in connection with the Subordinate Lien Revenue Refunding Bonds, Series 2020B (Tax-Exempt); providing for the payment obligations of the East Baton Rouge Sewerage Commission under said Loan Agreement; and providing for other matters in connection therewith. By Bond Counsel.

Introduce for public hearing/meeting on July 22, 2020 Cover Letter

8. 20-00627 Amending the 2020 current expense budget so as to appropriate \$150,000 from Fund Balance Committed for Fire & Extended Coverage in the Insurance Reserve to cover damages sustained at the Charles Kelly Community Center during Tropical Storm Cristobal. (Budget Supplement 8765). By Charles Kelly Community Center Director & Director of Building and Grounds.

Introduce for public hearing/meeting on July 22, 2020
Supporting Documentation Cost Breakdown

9. 20-00630 Amending the 2020 current expenses budget and capital budget so as to appropriate the not to exceed \$118,500,000 Road and Street Refunding, Series 2020 and 2020 Louisiana Local Government Environmental Facilities and Community Development Authority (LCDA) Subordinate Lien Revenue Refunding Bonds (Parish of East Baton Rouge Road Improvements Project) plus any bond premium generated by the transaction for the purpose of current refunding the 2008A & 2009A Road and Street Sales Tax bonds; pay termination payment with termination of the SWAP transactions between the Parish and Citibank, N.A. and the between the Parish and Merrill Lynch Capital Services INC.; to advance refund a portion of the outstanding principal amount of the Parish's Series 2012 Revenue Bonds (Parish of East Baton Rouge Road Improvements Project); and paying the costs of issuance and related debt service. (Budget Supplement 8750). By Finance Director.

Introduce for public hearing/meeting on July 22, 2020 Supporting Documentation

10. 20-00631 Authorizing the appropriation of not to exceed \$830,000,000 of Sewer Revenue Refunding Bonds, Series 2020A and Series 2020B, of the East Baton Rouge Sewerage Commission plus any bond premium generated by the transaction and other financing sources of \$35,420,000 the purpose of this transaction is to refund the Senior Lien 2014A, 2014B and Sub Lien 2013A, 2013B, 2014A Sewer Revenue Bonds, pay the costs of issuance for the transaction. (Budget Supplement 8766). By Environmental Services Director and Finance Director.

Introduce for public hearing/meeting on July 22, 2020
Supporting Documentation for Budget Supplement 8766

Authorizing the Parish Attorney's Office to offer \$5 million to settle the Andricka Williams, et al vs. City of Baton Rouge, et al matter and proceed based on the set deadline for the plaintiff to confidentially respond to the proposal with either an acceptance or a rejection and appropriating \$5 million from Insurance Reserve Funds Committed for Claims and Judgments for said purpose.. **This item may be discussed in Executive Session**(Attorneys of record are Brandon J. DeCuir and Michael R. D. Adams of DeCuir Clark & Adams, LLP, Stephen C. Carleton of Carleton Hebert & Shoenfelt, LLC, B. Kyle Kershaw, Dale O. Glover, Justin Bamberg of Bamberglegal, and L. Chris Stewart of Stewart Trial Attorneys). By Councilwoman Chauna Banks. *Introduce for public hearing/meeting on July 22, 2020*

CONDEMNATION INTRODUCTIONS

Cover Letter

12. 20-00613 Lot: 34, Square 53

Subdivision: Greenville Extension

Applicant: Ishmeal Akbar Address: North 47th Street

Metro Council District: 7 - Cole
Initial Bid Amount \$ 2,700.00

Advanced costs required (certified

funds):

\$ 905.00

Appraised Value: \$ 15,000.00

Taxes Due: \$ 2,224.61 - Adjudicated for 2007 taxes

Bids Received: 7/15/2020

Introduce for public hearing/meeting on July 22, 2020

13. 20-00614 Lot: 76-A

Subdivision: Whispering Oaks
Applicant: Daniel Washington
Address: Misty Oaks Avenue

Metro Council District: 2 - Banks
Initial Bid Amount \$ 100.00

Advanced costs required (certified

funds):

\$ 905.00

Appraised Value: \$ 10,000.00

Taxes Due: \$ 4,944.72 - Adjudicated for 1986 taxes

Bids Received: 7/15/2020

Introduce for public hearing/meeting on July 22, 2020

14. 20-00615 Lot: 1, Square 16

Subdivision: East Fairfields

Applicant: Truly Unique Properties, LLC

Address: Fairfields Avenue

Metro Council District: 7 - Cole
Initial Bid Amount \$ 100.00

Advanced costs required (certified

funds):

\$855.00

Appraised Value: \$ 3,500.00

Taxes Due: \$ 3,220.16 - Adjudicated for 2001 taxes

Bids Received: 7/15/2020

Introduce for public hearing/meeting on July 22, 2020

15. 20-00616 Lot: 4-B

Subdivision: George Brown Tract

Applicant: Real Estate Referral Services of Louisiana, LLC

Address: Edwards Road

Metro Council District: 1 - Welch

Initial Bid Amount \$ 100.00

Advanced costs required (certified

funds):

\$ 500.00

Appraised Value: \$ 97,000.00

Taxes Due: \$ 5,266.37 - Adjudicated for 2015 taxes

Bids Received: 7/15/2020

Introduce for public hearing/meeting on July 22, 2020

16. 20-00618 Lot: 1, Square 1

Subdivision: Rosedale
Applicant: Gary Alford
Address: Brice Street
Metro Council District: 10 - Wicker
Initial Bid Amount \$ 200.00

Advanced costs required (certified

funds):

\$ 725.00

Appraised Value: \$ 3,500.00

Taxes Due: \$7,173.59 - Adjudicated for 1990 taxes

Bids Received: 7/15/2020

Introduce for public hearing/meeting on July 22, 2020

17. 20-00619 Lot: 3, Square 12

Subdivision: Schorten Place

Applicant: Jeriah Properties, LLC

Address: Sycamore Street

Metro Council District: 5 - Green Initial Bid Amount \$ 500.00

Advanced costs required (certified

funds):

\$ 855.00

Appraised Value: \$ 10,000.00

Taxes Due: \$ 5,996.66 - Adjudicated for 2015 taxes

Bids Received: 7/15/2020

Introduce for public hearing/meeting on July 22, 2020

18. 20-00620 Lot: 14 pt., Square 6

Subdivision: Valley Park
Applicant: Jed Brumfield
Address: Yazoo Street
Metro Council District: 12 - Racca
Initial Bid Amount \$ 100.00

Advanced costs required (certified

funds):

\$ 500.00

Appraised Value: \$ 1,500.00

Taxes Due: \$ 1,188.61 - Adjudicated for 2015 taxes

Bids Received: 7/15/2020

Introduce for public hearing/meeting on July 22, 2020

19. 20-00621 Lot: 22+, Square 42

Subdivision: Monte Sano Highland Farms
Applicant: Lorraine Lee and Shermann Ginn

Address: Denham Street

Metro Council District: 5 - Green
Initial Bid Amount \$ 1,000.00

Advanced costs required (certified

funds):

\$ 1,200.00

Appraised Value: \$ 10,500.00
Taxes Due: \$ 2,905.33
Bids Received: 7/15/2020

Introduce for public hearing/meeting on July 22, 2020

20. 20-00623 Lot: 7+, Square 4

Subdivision:

Applicant:

Address:

Metro Council District:

Initial Bid Amount

University Place
Louida Louis
Egret Street
2 - Banks
\$100.00

Advanced costs required (certified

funds):

\$ 500.00

Appraised Value: \$4,000.00

Taxes Due: \$ 6,149.30 - Adjudicated for 2015 taxes

Bids Received: 7/15/2020

Introduce for public hearing/meeting on July 22, 2020

PLANNING AND ZONING INTRODUCTIONS

21. 20-00604 Case 27-20 6031 Jones Creek Road

To rezone from Rural to General Office Low Rise (GOL) on property located on the east side of Jones Creek Road, south of Fort Clarke Court, on Tract A of the Shenandoah Plaza Subdivision. Section 61, T7S, R2E, GLD, EBRP, LA (Council District 9 - Hudson)

PLANNING STAFF FINDINGS: Staff certifies that the proposed request for rezoning is consistent with the Comprehensive Plan, compatible with surrounding uses, and conforming to the Unified Development Code requirements

COMMISSION ACTION: Motion to approve carried, 8-0

Introduce for public hearing/meeting on July 15, 2020

Application Staff Report

22. 20-00605 Case 28-20 9679 Airline Highway

To remove from the Old Hammond Highway Design Overlay District on property located on the east side of Airline Highway and north of Old Hammond Highway, on Lot Y of the Hillcrest Subdivision. Section 85, T7S, R1E, GLD, EBRP, LA (Council District 11 - Watson)

COMMISSION ACTION: Motion to defer to July 20 carried, 8-0

Related to ISPUD-4-20

<u>Application</u>

23. 20-00606 ISPUD-4-20 Murphy Express (9679 Airline Highway)

To rezone from Heavy Commercial (C2) to Infill/Mixed Use Small Planned Unit Development (ISPUD) on property located on the east side of Airline Highway and north of Old Hammond Highway, on Lot Y of Hillcrest Acres Subdivision. Section 85, T7S, R1E, GLD, EBRP, LA (Council District 11 - Watson)

COMMISSION ACTION: Motion to defer to July 20 carried, 8-0

Related to Case 28-20

Application

24. 20-00607 SPUD-2-20 Cottages at O'Neal

To rezone from Light Commercial (C1) to Small Planned Unit Development (SPUD) on property located north of George O'Neal Road, east of Jones Creek Road and west of O'Neal Lane, on Tract E of the Plantation Homes Property. Section 52, T7S, R2E, GLD, EBRP, LA (Council District 8 - Amoroso)

PLANNING STAFF FINDINGS: Staff certifies that the proposed request is consistent with the Comprehensive Plan, compatible with the surrounding neighborhood, and meets the minimum requirements of the Unified Development Code for Planning Commission consideration

COMMISSION ACTION: Motion to approve carried, 8-0 *Introduce for public hearing/meeting on July 15, 2020*Application Staff Report Plans

OTHER INTRODUCTIONS

25. 20-00591 Authorizing the Mayor-President to execute and file an application with the Louisiana Highway Safety Commission, for a grant in the amount of \$83,556.00, to provide funding for the Alcoholic Beverage Control and the Juvenile and Underage Drinking Enforcement (JUDE) Task Force; approving the line item budget for the Juvenile and Underage Drinking Enforcement (JUDE) Take Force; and authorizing execution of all documents required in connection therewith. By Alcoholic Beverage Control.

Introduce for public hearing/meeting on July 22, 2020 Memo

26. 20-00592 Authorizing the Mayor-President to execute Supplemental Agreement No. 1 to Contract No. 800002785 with MKE Architects, LLC, for additional Architectural Design Services in connection with the EMS Station No. 9 Design, being City-Parish Project No. 19-ASD-CP-1192, in an amount not to exceed \$4,800.00. (Account No. 4610-5200-20-5210-0000-0000-000000-652000). By Buildings and Grounds Director.

Introduce for public hearing/meeting on July 22, 2020

Cover Letter Other

27. 20-00595 Authorizing the Mayor-President on behalf of the City of Baton Rouge to and for the Parish of East Baton Rouge to enter into an Interagency Agreement/Contract with the Juvenile Court of East Baton Rouge Parish in the amount of \$63,468.00, to continue to offset the cost associated with operating the FINS program for the Department of Juvenile Services for the Period of July 1, 2020 through June 30, 2021. By Juvenile Services Director.

Introduce for public hearing/meeting on July 22, 2020

FINS Cover Letter Contract

28. 20-00612 Authorizing the Parish Attorney's Office to acquire through purchase, exchange and/or institution of expropriation proceedings and to take such other actions as may be required in connection with the acquisition of land necessary for sanitary sewer system upgrades - Burbank-Bluebonnet Regional Pump Station, being Project No. 20-PS-IF-0021. By Director of Environmental Services.

Introduce for public hearing/meeting on July 22, 2020 Draft - Resolution

29. 20-00617 Authorizing settlement of the matter entitled "Stacey Taylor v. City of Baton Rouge, et al," Suit No. 686,535 on the docket of the 19th Judicial District Court, in the amount of \$35,000.00, plus court costs in the amount of \$206.00, for a total amount of \$35,206.00, which amount shall be paid from the account designated "Insurance - Auto Liability" (1000.4700.10.0550.0000.0000.00000.644120). *This matter may be discussed in Executive Session. (Attorney of record is Michael C. Davis of Spencer Calahan Injury Lawyers). By Parish Attorney.

Introduce for public hearing/meeting on July 22, 2020 Supporting Documentation to be hand delivered.

30. 20-00622 Authorizing settlement of the matter entitled "Bennetta Green v. City of Baton Rouge, et al," Suit No. 696,533 on the docket of the 19th Judicial District Court, in the amount of \$30,749.19, plus court costs in the amount of \$55.00, for a total amount of \$30,804.19, which amount shall be paid from the account designated "Insurance - Auto Liability" (1000.4700.10.0550.0000.0000.00000.644120). *This matter may be discussed in Executive Session. (Attorney of record is Lidia G. Conine of Dudley Debosier, APLC). By Parish Attorney.

Introduce for public hearing/meeting on July 22, 2020 Supporting Documentation to be hand delivered.

- 31. 20-00625 Authorizing settlement of the claim of Shenna Dunbar for damages resulting from a tree falling on the claimant's house, for a total amount of \$13,473.77, which amount shall be paid from the account designated "Insurance General Liability" (1000.4700.10.0550.0000.0000.00000.644110). *This matter may be discussed in Executive Session. (In Proper Person). By Parish Attorney.

 Introduce for public hearing/meeting on July 22, 2020

 Supporting Documentation to be hand delivered.
- 32. 20-00626 Authorizing settlement of the claim of Kaitlyn Rivera for damages resulting from an auto accident caused by an employee of DPW Traffic Engineering, in the amount of \$30,000.00, which amount shall be paid from the account designated "Insurance Auto Liability" (1000.4700.10.0550.0000. 0000.00000.644120). *This matter may be discussed in Executive Session. (Attorney of record is Carlo Gulina, II of Dudley Debosier, APLC). By Parish Attorney.

 Introduce for public hearing/meeting on July 22, 2020

 Supporting Documentation to be hand delivered.
- 33. 20-00628 Authorizing the Mayor-President on behalf of Human Development & Services to accept a grant award from the Office of Head Start, Administration for Children & Families for the implementation of the EBRP Head Start Program for the period July 1 December 31, 2020 in the amount of \$5,329,082. Subsequent award period will be for 12 months from January 1, 2021 thru December 31, 2025 subjected to Grants Review Committee approval annually in the amount of \$10,535,254 for Head Start Program and \$124,351 for Training and Technical assistance and to sign all documents connected therewith. By Human Services Director. By Human Services Director. Introduce for public hearing/meeting on July 22, 2020

 Cover Letter
- 34. 20-00635 Authorize the Mayor-President to execute a Contract for Professional Engineering Services with G.E.C., Inc. for services associated with MOVEBR Capacity Project Bluebonnet Blvd (Perkins Road to Picardy Ave), being City-Parish Project No. 19-CP-HC-0034, in an amount not to exceed \$1,885,129.55. (Account No. 9217100073-4371 00000-0000000000-653240). By Transportation and Drainage Director.

 Introduce for public hearing/meeting on July 22, 2020

Council Backup Memo Council Backup Document

35. 20-00636 Authorize the Mayor-President to execute a Contract for Professional Engineering Services with AECOM Technical Services, Inc. for services associated with MOVEBR Enhancement Project College Drive (Perkins Rd to I-10), being City-Parish Project No. 19-EN-HC-0033, in an amount not to exceed \$1,740,059.46. (Account No.9217100081-4371 00000-0000000000-653240). By Transportation and Drainage Director.

Introduce for public hearing/meeting on July 22, 2020
Council Backup Document Council Backup Memo

- 36. 20-00637 Authorize the Mayor-President to execute Supplemental Agreement No. 1 to the contract for Engineering Services with Sigma Consulting Group, Inc., for services associated with MOVEBR Capacity Project Jones Creek Road Extension (Jefferson Highway Airline Highway), being City-Parish Project No. 19-CP-HC-0036, in an amount not to exceed \$477,940.71 (Account No. 9217100075-4371 00000-0000000000-653240). By Transportation and Drainage Director.
 Introduce for public hearing/meeting on July 22, 2020
 Council Backup Document
 Council Backup Document
- 37. 20-00642 Authorizing settlement of the matter entitled "Tara Poland v. Jewell J. Newman Community Center, et al.," Suit No. 657,587 on the docket of the 19th Judicial District Court, in the amount of \$45,000.00, plus court costs in the amount of \$977.62, for a total amount of \$45,977.62, which amount shall be paid from the account designated "Insurance General Liability" (1000.4700.10.0550.0000.0000.00000.644110). *This matter may be discussed in Executive Session. (Attorney of record is Katrina D. Griffen, Attorney at Griffen Law Firm, LLC). By Parish Attorney.

 Introduce for public hearing/meeting on July 22, 2020

 Supporting Documentation to be hand delivered.
- 38. 20-00643 Rescinding Resolution 54760 adopted by the Metropolitan Council on February 12, 2020 directing the Mayor-President to enter into an agreement to transfer or lease 2 acres of City-Parish property located at 3207 Main Street, Baker LA (also known as the North Maintenance Lot) to the Mosquito Abatement & Rodent Control and authorizing the amendment of Section 2.2 of the CEA between the Department of Health and Mosquito Abatement & Rodent Control to delete this location. By Councilman Welch and the Mayor-President .

 Introduce for public hearing/meeting on July 22, 2020

CONDEMNATIONS

PUBLIC HEARING / MEETING

<u>Supporting Documentation</u>

39. 20-00298 Authorizing the City Constable to enter into an Intergovernmental Cooperative Agreement with the East Baton Rouge Parish Sheriff for a sub-grant in the amount of \$4582.00 through the Louisianan Commission on Law Enforcement from Byrne Justice Assistance Grant Program (JAG grant) for the EBR joint Warrant Task Force which is composed of EBR Sheriff Office and City Constable Office. The purpose of the grant is to pursue felony and misdemeanor warrant arrests during monthly warrant sweeps performed by Task Force. The grant is 100% funded through the Louisiana Commission on Law Enforcement, with no matching funds required. By Constable.

Legislation Cover Letter

40. 20-00558 A Resolution ordering and calling a special election to be held in the Chaneyville Fire Protection District No. 7 of the Parish of East Baton Rouge, State of Louisiana (the "District"), on December 5, 2020, for the purposes of (i) authorizing the levy and collection of a fifteen (15) mills ad valorem tax in the district, for a period of ten (10) years beginning with the year 2021 and ending the year 2030, to be used by the District to acquire, construct, improve, maintain and/or operate facilities and

collection of a fifteen (15) mills ad valorem tax in the district, for a period of ten (10) equipment to provide fire protection services in and for the District, including the purchase of fire trucks and other firefighting equipment, and to pay the costs of obtaining water for fire protection purposes, including hydrant rentals and service in lieu of the ten (10) mills ad valorem tax currently being levied by the district for the same purposes for a period of ten (10) years, beginning with the year 2012 and ending with the year 2021, and (ii) authorizing the renewal of an annual service charge of thirty-two dollars (\$32.00) per annum, for each liveable residential or commercial structure, whether occupied or unoccupied, located wholly or partly within the boundaries of the district, for a period of ten (10) years beginning with the year 2022 and ending the year 2031, for the purpose of paying the costs of fire protection services in and for the District; making application to the Louisiana State Bond Commission; providing notice that a public hearing regarding the adoption of this resolution by the Metropolitan Council, acting as the governing authority of the District, shall be held on Wednesday, June 24, 2020, at 4:00 p.m. at the regular meeting place of the Metropolitan Council, third floor, City Hall, room 348, 222 St. Louis Street, Baton Rouge, Louisiana, or by video conference and available for public viewing on the City-Parish website (www.brla.gov), on the City-Parish Facebook live stream, and on the Metro 21 channel; any interested party may submit comments via email to publiccomment@brla.gov or may call 225-389-3123 on Wednesday, June 24, 2020, from 1:00 pm – 3:00 pm; and providing for other matters in connection therewith. By Chaneyville Fire Protection District.

cover memo draft resolution cover memo

- 41. 20-00560 Requesting a five year property tax abatement estimated at \$27,250 for In Loving Arms, LLC located at 2315 Harding Blvd. This application is referred by Louisiana Economic Development Restoration Tax Abatement Program to the City of Baton Rouge as RTA application #2018-0449 for the purpose of encouraging private investment and restoration of property. By Planning Director.

 Legislation Cover Letter Draft Resolution
- 42. 20-00561 Authorizing the imposition and collection within the Concord Estates Crime Prevention District of an annual fee in the amount of sixty-nine and 50/100 dollars (\$69.50) on each lot, subdivided portion of ground, or individual tract in the District for a period of four (4) years, beginning with the year 2018, for the purpose of aiding in crime prevention and adding to the security of the District residents by providing for an increase in the presence of law enforcement personnel in the District in accordance with Act 617 of the 2004 Louisiana Legislature. By Council Administrator/Treasurer.

 Legislation Draft Resolution
- 43. 20-00562 Authorization for the Mayor-President and/or Chairman of the Airport Commission to execute Amendment No. 1 to the Professional Services Contract with Runway Safe, Inc. to provide supervision for the EMAS block replacement, in an amount not to exceed \$24,000.00. Account No. 5810-0900-30-0920-0000-00000-00000-643500-. By Aviation Director.

 Legislation Cover Letter
- 44. 20-00563 Authorization for the Mayor-President and/or Chairman of the Airport Commission to execute Amendment No. 1 to the lease agreement with Ross Baton Rouge, LLC d/b/a Signature Flight Support to change the category of operation to add Category III Aircraft Storage. By Aviation Director.

 Legislation Cover Letter

45. 20-00564 Authorizing the Mayor-President to amend that certain contract for professional legal services with Walters, Papillion, Thomas, Cullens, LLC for legal representation of the City-Parish in litigation regarding the Downtown Library to increase the allowable compensation to a sum not to exceed \$150,000.00. *This matter may be discussed in Executive Session. By Library Director.

Legislation Contract

46. 20-00571 Authorizing settlement of the claim of Jarvis Hines for damages resulting from an auto accident caused by a Baton Rouge Police Officer, in the amount of \$16,000.00, which amount shall be paid from the account designated "Insurance - Auto Liability" (1000.4700.10.0550.0000. 0000.000000.644120). *This matter may be discussed in Executive Session. (Attorney of record is Jonathan W. Duncan of the Duncan Law Firm). By Parish Attorney.

Legislation Supporting Documentation to be hand delivered.

47. 20-00572 Authorizing the Mayor-President, on behalf of the Baton Rouge Police Department, to accept a Justice Assistant Grant award, FY2020-VD-BX-0616, Baton Rouge Police COVID-19 Mitigations and Response Program, from the Department of Justice, Bureau of Justice Assistance in the amount \$499,710.00. The Coronavirus Emergency Supplemental Funding (CESF) Program will provide funding to assist the department with reimbursement and mitigation for cost associated with the departments COVID-19 response. This funding will be used to reimburse overtime and equipment cost. This grant is 100% funded with no match, nor does it require any additional allotted personnel. The program is set to begin January 1, 2020 through January 31, 2022. By Police Chief.

<u>Legislation</u> <u>Cover Letter</u>

48. 20-00573 Authorizing the Mayor-President, on behalf of the Baton Rouge Police Department, to accept a sub-grant award from the 19th Judicial District Attorney, Department of Justice 2018 Crime Gun Intelligence Center, "FY2018-DG-BX-0008 Rapid Response Team in the amount of \$48,019.00. The grant will allow the Baton Rouge Police Department to operate a Rapid Response Team be deployed each week with a goal of examining crime scenes, retrieving shell casings, processing shell casings for further analysis, and speaking with community members who may have seen or heard the gunshot(s). This grant is 100% funded with no match, nor does it require any additional allotted personnel. The program is set to begin July 1, 2020 through October 31, 2020. By Police Chief.

Legislation Cover Letter

49. 20-00574 Amend the 2020 allotment of positions for the City of Baton Rouge and Parish of East Baton Rouge, adopted by Ordinance #17211, dated 12/10/2019, so as to change the allotment of the Department Human Development and Services as follows, effective June 25, 2020. Department of Human Development and Services (Ryan White/Ending the HIV Epidemic Program), Grant Dates: 3/1/2020 – 2/28/2021, Add: (1) Data Coordinator, job code 2300. By Director of Human Development and Services & Human Resources Director.

Legislation Cover Letter

50. 20-00575 Authorizing the Mayor-President to accept an amendment increasing the Low Income Home Energy Assistance (LIHEAP) contract with Louisiana Housing Corporation in the amount of 81,403 for a total contract in the amount \$635,237 on behalf of the Division of Human Development and Services/Office of Social Services, for the Federal Fiscal Year 2020 grant period October 1, 2019 through September 30, 2021; and authorizing the execution of all documents in connection therewith. By Human Services Director.

Legislation Cover Letter

51. 20-00576 Authorizing the Mayor-President to accept a grant and enter into a contract on behalf of the Division of Human Development and Services/Office of Social Services, with the Louisiana Workforce Commission, for a Community Services Block Grant - Coronavirus Aid Relief and Economic Securtiy (CARES) Act in the amount of \$1,882,161.00, for the Federal Fiscal Year 2020, grant period May 15, 2020 through September 30, 2022; and authorizing the execution of all documents in connection therewith. By Human Services Director.

52. 20-00580 To amend the 2020 Current Expense Budget for Emergency Medical Services to appropriate \$5,000,000 from Fund Balance to provide for intergovernmental transfers to the Louisiana Department of Health and Hospitals for the Upper Payment Limit (UPL) Medicaid reimbursement program. By Emergency Medical Services Director.

Legislation Cover Letter

<u>Legislation</u> <u>Cover Letter</u>

53. 20-00581 Authorizing the Mayor-President to execute a Contract for Engineer Services with SJB Group, LLC for services associated with MOVEBR Capacity Project Highland Road & Siegen Lane Intersection Improvements, being City-Parish 20-EN-HC-0004, in an amount not to exceed \$190,446.47. By Transportation and Drainage Director.

Legislation Council Backup Memo

54. 20-00582 Authorizing the Mayor-President to execute an Entity/State Agreement with the State of Louisiana, Department of Transportation and Development in connection with State Project Nos. H.011843, Federal Aid Project Nos. H0011843, S. Sherwood Forest Blvd Superstreet Mod, being City-Parish project number 16-CS-US-0002. Funding for construction of this project will be at an 80% Federal, 20% local cost share. By Transportation and Drainage Director.

Legislation Council Backup Memo

55. 20-00583 Authorizing the Mayor-President to execute an Entity State Agreement with the State of Louisiana, Department of Transportation and Development in connection with State Project No. H.007160, Federal Aid Project No. H007160, Formerly State Project Nos. 742-17-0159 & 742-17-0160 (Phase VB), Federal Aid Project No. CM-1708(504) (Phase VB), EBR Computerized Traffic Signal, Phase VB, being City/Parish Project No 01-TS-US-0005 (Account No. 9207100004-4650-45000-*-653100). By Transportation and Drainage Director.

Legislation Council Backup Memo

Authorizing the Mayor-President to accept and execute the year three amendment to the grant agreement with the Corporation for National and Community Services (CNCS) (Resolution #'s 53110 & 53919) to participate in the AmeriCorps VISTA Program that will provide for a project coordinator, ten full year AmeriCorps Vista fellows, and fifteen summer associates to help lead and coordinate efforts to strengthen communities in underserved, impoverished areas. The total grant budget is \$342,638, consisting of \$30,000 CNCS direct cash grant; \$250,524 CNCS in-direct in-kind member support; \$27,124 City-Parish cash match; and \$34,990 City-Parish in-kind match. By Mayor's Office.

Legislation AmeriCorps Continuation Grant

ADJUDICATED PROPERTIES

57. 20-00231 Lot: 4, Square 11

Subdivision: University Place Subdivision Applicant: Robert Wayne Florida, Jr.

Address: Coot Street
Metro Council District: 2 - Banks
Initial Bid Amount \$ 100.00

Advanced costs required (certified

funds):

\$ 905.00

Appraised Value: \$ 3,000.00

Taxes Due: \$ 4,955.44 Adjudicated for 1984 taxes

Bids Received: 6/17/2020

High Bidder: Robert Wayne Florida, Jr. - \$100.00

Intended Use: Community Garden

58. 20-00232 Lot: 88

Subdivision: College Park
Applicant: Andy St. Romain
Address: West Chimes Street

Metro Council District: 10 - Wicker Initial Bid Amount \$ 7,500.00

Advanced costs required (certified

funds):

\$ 500.00

Appraised Value: \$80,000.00

Taxes Due: \$ 6,258.26 Adjudicated for 2015 taxes

Bids Received: 6/17/2020 High Bidder: REDEEMED

59. 20-00233 Lot: 556

Subdivision: Melrose East

Applicant: St. Martin De Porres Spiritual Ministries

Address: Renior Avenue

Metro Council District: 6 - Collins-Lewis

Initial Bid Amount \$ 100.00

Advanced costs required (certified

funds):

\$ 500.00

Appraised Value: \$ 20,000.00

Taxes Due: \$ 8,918.78 Adjudicated for 2015 taxes

Bids Received: 6/17/2020

High Bidder: Alisha Douse - \$3,200.00

Intended Use: Storage

60. 20-00234 Lot: 10, Square 11

Subdivision: Hickey, Duncan & Mather Town

Applicant: Curtis Bolton
Address: Convention Street

Metro Council District: 10 - Wicker Initial Bid Amount \$ 100.00

Advanced costs required (certified

funds):

\$ 500.00

Appraised Value: \$ 3,500.00

Taxes Due: \$ 2,750.21 Adjudicated for 2015 taxes

Bids Received: 6/17/2020

High Bidder: Curtis Bolton - \$100.00 Intended Use: Business Headquarters

61. 20-00235 Lot: 7, Square 219

Subdivision: Istrouma
Applicant: Gregory Cook
Address: Pocasset Street
Metro Council District: 10 - Wicker

Advanced costs required (certified

funds):

Initial Bid Amount

\$800.00

\$3,500.00

Appraised Value: \$ 6,500.00

Taxes Due: \$ 4,702.09 Adjudicated for 2013 taxes

Bids Received: 6/17/2020

High Bidder: Robins Rentals, LLC - \$5,100.00

Intended Use: Rental Property

62. 20-00236 Lot: 55+, Square 2

Subdivision: Progress Park

Applicant: Watasha & Jamie Covington

Address: Progress Street

Metro Council District: 7 - Cole
Initial Bid Amount \$ 100.00

Advanced costs required (certified

funds):

\$ 500.00

Appraised Value: \$ 18,500.00

Taxes Due: \$ 3,690.98 Adjudicated for 2015 taxes

Bids Received: 6/17/2020

High Bidder: Watasha & Jamie Covington - \$100.00

Intended Use: Renovate and Rent

63. 20-00237 Lot: 163

Subdivision: Bakerfield
Applicant: Ricky Sinclair
Address: Ray Weiland Drive

Metro Council District: 2 - Banks
Initial Bid Amount \$ 5,000.00

Advanced costs required (certified

funds):

\$ 500.00

Appraised Value: \$85,000.00

Taxes Due: \$ 4,373.26 Adjudicated for 2015 taxes

Bids Received: 6/17/2020

High Bidder: Ricky Sinclair - \$36,000.00

Intended Use: Family Home

64. 20-00541 Lot: 13, Square 88

Subdivision: Istrouma

Applicant: La'Keisha Brown
Address: Osceola Street
Metro Council District: 10 - Wicker
Initial Bid Amount \$ 100.00

Advanced costs required (certified

funds):

\$ 905.00

Appraised Value: \$ 3,500.00

Taxes Due: \$5,120.18 - Adjudicated for 1990

Bids Received: 6/17/2020

High Bidder: La'Keisha Brown - \$100.00

Intended Use: Investment

65. 20-00543 Lot: 28+, Square 10

Subdivision: Fortune

Applicant: Juanolita Hines Johnson

Address: Cadillac Street

Metro Council District: 5 - Green

Initial Bid Amount \$ 500.00

Advanced costs required (certified

funds):

\$ 500.00

Appraised Value: \$ 6,500.00

Taxes Due: \$ 3,142.47 - Adjudicated for 2015

Bids Received: 6/17/2020

High Bidder: Juanolita Hines Johnson - \$5,100.00

Intended Use: Rental Property

66. 20-00544 Lot: 23

Subdivision: Baldridge Place

Applicant: Juanolita Hines Johnson

Address: Iroquois Street

Metro Council District: 7 - Cole
Initial Bid Amount \$ 500.00

Advanced costs required (certified

funds):

\$ 500.00

Appraised Value: \$ 17,000.00

Taxes Due: \$ 6,190.42 - Adjudicated for 2015 taxes

Bids Received: 6/17/2020

High Bidder: Robins Rentals, LLC - \$20,000.00

Intended Use: Rental Property

67. 20-00545 Lot: 12 pt., Square 15

Subdivision: Hollywood
Applicant: Warren Clark
Address: Hollywood Street

Metro Council District: 5 - Green Initial Bid Amount \$ 100.00

Advanced costs required (certified

funds):

\$850.00

Appraised Value: \$ 3,000.00

Taxes Due: \$ 617.81 - Adjudicated for 2003 taxes

Bids Received: 6/17/2020

High Bidder: Warren Clark - \$100.00 Intended Use: Clear for recreation area

68. 20-00546 Lot: 13 pt., Square 15

Subdivision: Hollywood

Applicant: Warren Clark

Address: Hollywood Street

Metro Council District: 5 - Green
Initial Bid Amount \$ 100.00

Advanced costs required (certified

funds):

\$ 905.00

Appraised Value: \$ 3,000.00

Taxes Due: \$ 1,369.53 - Adjudicated for 2000 taxes

Bids Received: 6/17/2020

High Bidder: Warren Clark - \$100.00 Intended Use: Clear for recreation area

69. 20-00547 Lot: 14 pt., Square 15

Subdivision: Hollywood
Applicant: Warren Clark
Address: Hollywood Street

Metro Council District: 5 - Green
Initial Bid Amount \$ 100.00

Advanced costs required (certified

funds):

\$ 905.00

Appraised Value: \$ 3,500.00

Taxes Due: \$ 1,035.70 - Adjudicated for 2003 taxes

Bids Received: 6/17/2020

High Bidder: Warren Clark - \$100.00 Intended Use: Clear for recreation area

70. 20-00548 Lot: B-1-C

Subdivision: East Ridgewood Applicant: Dustin Arnold

Address: Near Freddie Street
Metro Council District: 4 - Wilson

Initial Bid Amount \$ 1,500.00

Advanced costs required (certified

funds):

\$835.00

Appraised Value: \$ 70,000.00

Taxes Due: \$ 3,242.46 - Adjudicated for 1986 taxes

Bids Received: 6/17/2020

High Bidder: Dustin Arnold - \$1,500.00

Intended Use: Recreation

71. 20-00549 Lot: 15A & 15B

Subdivision: Denham Heights
Applicant: Darrell Moses
Address: Denham Street

Metro Council District: 5 - Green
Initial Bid Amount \$ 100.00

Advanced costs required (certified

funds):

\$ 500.00

Appraised Value: \$ 20,000.00

Taxes Due: \$ 8,958.03 - Adjudicated for 2013 taxes

Bids Received: 6/17/2020

High Bidder: Darrell Moses - \$8,100.00

Intended Use: Rental Property

ADMINISTRATIVE MATTERS

ADMINISTRATIVE MATTER INTRODUCTIONS

ADMINISTRATIVE MATTER ITEMS

APPOINTMENTS

72. 20-00640 LIBRARY BOARD OF CONTROL

Consideration of reappointing or replacing Nicole Allmon-Learson. This is a three (3)

year term.

Current Ballot

Nicole Allmon-Learson (Received letter requesting reappointment)

Kenneth Perret

ITEMS

CHANGE ORDERS

73. 20-00632 Marquette Avenue Pedestrian Improvements

Project Number: 17-SW-HC-0007
Original Estimated Cost: \$59,000.00
Purchase Order Number: 800002227

Account Number: 2019 2331-7100-30-7120-7130-0000-000000-653000

Council Award Date: 8/28/2019

Contractor: The Luster Group, LLC

Change Order Number: 1 (Final)
Change Order Amount: \$ 11,552.37
Original Contract Amount: \$ 51,076.00

Net Previous Changes: \$ -0-

New Contract Amount: \$ 62,628.37

Description: Adjust contract quantities

Why Required: To make final payment for field measured quantities and

added items.

Change Order Backup

FINAL ACCEPTANCES

74. 20-00593 Central Garage Fencing Access Control (Restart)

Project Number: 19-ASC-CP-1201

Account Number: 1000-7100-30-7140-0000-0000-00000-643500-40000

Council Award Date: 1/22/2020

Contractor: Allied Systems, Inc.
Estimated Cost: \$ 220,000.00

Contract Amount: \$ 231,689.00

Total Change Orders: (None): \$ None

Final Cost: \$ 231,689.00

Days Allocated: 90
Days Used: 88
Liquidated Damages: \$ None

Cover Letter Other

75. 20-00633 Marquette Avenue Pedestrian Improvements

Project Number: 17-SW-HC-0007

Account Number: 2019 2331-7100-30-7120-7130-0000-000000-65300

Council Award Date: 8/28/2019

Contractor: The Luster Group, LLC

Estimated Cost: \$ 59,000.00 Contract Amount: \$ 51,076.00 Total Change Orders: (1): \$ 11,552.37 Final Cost: \$ 62,628.37

Days Allocated: 60
Days Used: 60
Liquidated Damages: \$ None

Final Acceptance Backup

ACCEPTANCE OF LOW BIDS

76. 20-00594 Eden Park Branch Library Chiller Replacement

Project: 20-ASC-CP-1214

Account: 2002-1200-60-1200-0000-0000-000000-647200

Estimate: \$157,000.00

*Local **In State

**Calcasieu Mechanical Contractors, Inc. \$ 112,000.00 **Dove Group LLC \$ 113,600.00 *Star Service, Inc. of Baton Rouge \$ 115,928.00 *Watson Mechanical Services, Incorporated \$ 129,700.00

Cover Letter Other

77. 20-00597 River Center East/West Parking Garage Lighting Renovation

Project: 20-ASC-CP-1198

Account: 5700-7000-10-7050-0000-0000-000000-652000

Estimate: \$310,000.00

*Local **In State

\$ 197,000.00 **T&E Electric, Inc. **Blanchard Construction Company LLC \$ 206,512.00 **Denham Electric LLC \$ 208,041.00 *Allrite Electric, Inc. \$ 231,670.00 *Epic Construction, LLC \$ 233,700.00 *Luster Group, LLC, The \$ 263,000.00 **Preferred Electric, Inc. \$ 263,330.00 **Buffalo Electric, Inc. \$ 267,000.00 *Capitol Construction, LLC \$ 284,000.00

Cover Letter Other

78. 20-00598 Delmont Gardens Branch Library Mechanical Improvements

Project: 20-ASC-CP-1219

Account: 2002-1200-60-1200-0000-0000-00000-647200

Estimate: \$335,000.00

*Local **In State

**Dove Group LLC \$ 207,500.00

*Airtrol, Inc. \$ 254,580.00

**Calcasieu Mechanical Contractors, Inc. \$ 258,000.00

*Watson Mechanical Services, Incorporated \$ 267,200.00

**National Controls & Service Group LLC \$ 277,730.00

**Blanchard Mechanical Contractors, Inc. \$ 280,000.00

**Volute, Inc. \$ 287,000.00

Cover Letter Other

79. 20-00600 Inspection Division Interior Renovations (Restart)

Project: 19-ASC-CP-1203

Account: 1000-7300-20-7310-0000-0000-00000-647200-40000

Estimate: \$230,000.00

*Local **In State

*Design/Build Associates, Inc. \$ 314,079.00

**CDX Construction LLC \$ 425,000.00

*Capitol Construction, LLC \$ 454,000.00

**Sielle Constructors, LLC \$ 481,000.00

*Deumite Construction, L.L.C. \$ 652,700.00

Cover Letter Other

80. 20-00601 Pride Volunteer Fire Station #10

Project: 20-ASC-CP-1215

Account: 4610-1000-20-1008-0000-0000-000000-652000

Estimate: \$650,000.00

*Local **In State

*Capitol Construction, LLC \$ 668,450.00

*Site-Tech Consulting & Construction LLC \$ 710,000.00

*Percy J. Matherne Contractors, Inc. \$ 725,000.00

**Kelly Construction Group, LLC \$ 726,500.00

*Deumite Construction, L.L.C. \$ 776,000.00

*Plus One Construction and Consulting, LLC \$ 788,850.00

*M.A. Wilson Construction and Consulting, LLC \$ 835,000.00

*J. Reed Constructors, Inc. \$ 839,600.00

Cover Letter Other

81. 20-00634 Sales Tax Street and Road Rehabilitation Program Project 16-17 Corporate (College to

Old Hammond)

Project: 19-CR-ST-0019

Account: 9237100070-2341 00001-190CR0ST19-647100; 2341-7100-30-7120-7120-0000-

000000-647100

Estimate: \$800,000.00

*Local **In State

KCR Contractors, LLC.	\$ 869,897.97
**Gulf States Services, LLC.	\$ 892,744.60
*Barber Brothers Contracting Co., LLC.	\$ 922,679.15
**Richard Price Contracting Co., LLC.	\$ 949,402.55
Forby Contracting, Inc.	\$ 980,981.00
**Daigle Industries, LLC.	\$ 1,015,617.64
**Hard Rock Construction, LLC.	\$ 1,019,909.45
**Command Construction, LLC.	\$ 1,036,445.50
*Coastal Contractors, Inc.	\$ 1,049,859.25
**Progressive Construction Co., LLC.	\$ 1,464,821.75

Low Bid Document

OTHER ITEMS

OTHER ITEMS TO BE ADOPTED (EMERGENCY)

82. 20-00629 Requesting a report from Council Administrator on timeline and modifications planned to re-open council meetings on July 15, 2020 in Council Chambers, located at 222 St. Louis, 3rd Floor. By Councilwoman Chauna Banks.

Reason for emergency: emergency item

Requesting a report

83. 20-00638 Authorizing Pride Fire Protection District to enter into a 5-year lease agreement with the first 2 years interest-free with Motorola Solutions, Inc. for the purchase of radios in the amount not to exceed \$73,260 with the first payment being due July 1, 2021. Subject to and contingent upon review and final approval by Office of the Parish Attorney. By Pride Fire Protection District.

Reason for emergency: Due to COVID-19, Motorola was closed during the stay at home order resulting in a delayed site visit to provide a quote for the district. This promotional financing agreement will expire on June 26, 2020.

Motorola Quote Other Supporting Documentation

ADJOURNMENT